



**DONCASTER**  
SECONDARY COLLEGE

# YARD DUTY AND SUPERVISION POLICY

## PARENTS AND STUDENTS

This policy will be reviewed every 2 Years  
*Consultation with College Council  
is not required*

**Date approved:** June 2022

**Date of next review:** 2024

### PURPOSE

Doncaster Secondary College understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

### POLICY

All teaching staff participate in Doncaster Secondary College's yard duty roster and school supervision requirements and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school from 8:35am on the School Oval and its immediate surrounds and in the Quadrangles. After school, staff supervise the Thiele Street bus and Church Road bus stops closest to the school until 3:45pm.

The library is open to students and supervised by school staff from 8:30am on Tuesdays, Wednesdays and Fridays and from 9:00am on Mondays and Thursdays. It closes at 4:00pm every afternoon. Homework Club is open to students between 3:30pm – 4:30pm on Thursday afternoon. Students on school grounds outside these times will **not** be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Doncaster Secondary College has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and Excursions
- Child Safe Standards
- Duty of Care
- First Aid

School staff, parents and students are encouraged to speak to our Principal if you have any concerns about potential risks at our school, or our duty of care obligations.

### FURTHER INFORMATION AND RESOURCES

The Department's Policy and Advisory Library:

- [Supervision of Students](#)
- [Duty of Care](#)
- [Child Safe Standards](#)
- [Visitors in Schools](#)